

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

**Baton Rouge General Center for Health
4th Floor Conference Room
(Located behind the check in desk)
9001 Summa Avenue
Baton Rouge, LA 70809**

April 21, 2021

BUSINESS MEETING MINUTES

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:02am

ROLL CALL

The following Board members were present:

Desiree Bell
Brett Bennett
Gregory Bradley
Frederick Drouant
Susan Hammonds-Guarisco
Kirk Soileau

The following Board members were absent with prior excuse:

Naveed Awan
Abbie Kemper-Martin, MD
Thea Moran, MD
Robert Newsome, MD
Jessica Soileau-Canning

Also present:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of the January 13, 2021 meeting had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of January 13, 2021 by K.Soileau

SECOND by B.Bennett

ACTION Voice Vote: Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

The committee consists of Brett Bennett, Susan Hammonds-Guarisco, and Gregory Bradley.
Monthly financial report is easy to read and organized.
Committee wishes to have monthly financial report scanned and sent electronically.

Financial reports ending March 31, 2021 were distributed to all members by email prior to meeting.

Executive Director discussed the following financial reports.

- Fiscal Year Comparison: July 1, 2020 to March 31, 2021
- Fiscal Year Comparison to Budget: July 1, 2020 to March 31, 2021
- Assets and Liabilities as of March 31, 2021

CHAIRMAN'S REPORT

- Chairman communicates with the Executive Director weekly on board matters and complaint codes.
- Chairman thanked Board staff for their hard work and dedication to Board operations

LICENSURE

Executive Director reported;

- Audit Statistics
- 2021 Renewal Data
- License Statistics

BUSINESS ADMINISTRATION

Board Operations

- Debit card breached with fraudulent charges. Chairman and Executive Director have destroyed debit cards, Capital One has reimbursed the fraudulent charges while investigating. Executive Director is currently working with Capital One for alternative methods that do not require a personal guarantee. Executive Director is currently using only checks or personal credit card and getting reimbursed.
- The Annual Fiscal Report (AFR) will no longer be conducted by Hienz & Macaluso, LLC. The Louisiana Legislative Auditor has assigned Ericksen Krentel, LLP to complete fiscal years ending in 2021 and 2022 under the same terms.
- Board office has been renovated.
- Annual training was completed by all Board members.
- Executive Director closed the following Complaint Codes that did not require Board action
2021-01 Failed to provide proper CE requirements after audit

OLD BUSINESS

- Revised position summary from the January 2021 meeting for the Executive Director and Assistant Director were provided.
- Board Counsel contract was approved through January 31, 2022.
- Board Counsel discussed and provided opinions for the following;
 - Consent Order timeframe
 - Licensee Impairments

NEW BUSINESS

- Board members are reminded to complete their Financial Disclosure Tier 2.1 on or before May 15, 2021.
- Executive Director updated Board on Bills in current 2021 Legislative Session
- LSU-Alexandria is on probation by the JRCERT.
- Board discussed limited licensure. Executive Director will write a letter to Warner Thomas, CEO, at Ochsner informing Ochsner of the Board's request to be included in the discussion of limited licensure. A letter will also be sent to the LSRT.

NEXT MEETING DATE

- Wednesday, 11am, July 14, 2021

FUTURE MEETING DATES

- Wednesday, 11am, October 13, 2021

MOTION made to close Business Session and move into Executive Session by F.Drouant

SECOND by G.Bradley

ACTION Voice Vote: Motion passed unanimously

RETURN TO BUSINESS SESSION

MOTION made to approve 2020-04 Consent Order from Executive Session by B.Bennett

SECOND by D.Bell

ACTION Voice Vote: Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting
MOTION made by B.Bennett
SECOND by D.Bell
ACTION Voice Vote: Motion passed unanimously

Meeting adjourned at 12:35pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones, Executive Director